Governor Gregoire's 2006 Report to Citizens

Deputy Directors and Communications Directors
May 4, 2006

Why is the report needed?

- Governor Gregoire has asked for a report on the progress of GMAP.
- State law (HB 1970, enacted in 2005) requires annual reports on (1) agencies' progress toward the goals of Priorities of Government and (2) improvements in agency management and operations.

How will the report be produced?

- GMAP staff will produce the program report and will coordinate submissions from agencies. Bruce Botka of GMAP will be the project lead.
- Each agency will be asked to submit a summary of the information required under HB 1970 and will be asked to review and comment on the relevant portions of the GMAP program report. Some agencies will be asked to contribute information about their internal GMAP programs.
- The Department of Personnel will be asked to provide a brief report on the implementation of the new Human Resources Management System.
- The Department of Information Services will be asked to work with GMAP staff to describe information technology issues that have arisen at the Governor's GMAP forums.

What is the timeline?

- Agencies are asked to submit their draft text to GMAP staff by the end of June (there will be an opportunity to update later in the summer).
- The final report will be delivered to the state printer in mid-September.

What information should be included in the agency reports?

- Each agency should select the most significant performance improvement and management issues that it has addressed during the past 1 ½ years. Summary reports should address accomplishments **and** pending issues or unfinished projects, system improvements, etc.

- GMAP staff will distribute a template for these summaries by the end of May.

- Agency submissions should be **no longer than three pages of unformatted 12-point text** in Microsoft Word.

- In addition, agencies are strongly encouraged to submit illustrations – charts, tables, diagrams, etc. – that illustrate the most significant accomplishments and pending issues (including graphics that would demonstrate **why** the Governor and-or agency leaders selected particular issues for priority attention).

Questions and discussion